

The Gemeinsame Kommission mit Entscheidungsbefugnis (Joint Decision-Making Commission, abbreviated GKmE) of EI Gouna of Technische Universität Berlin adopted the following admission regulations for the master's degree program in Energy Engineering on November 12, 2010 in accordance with Sec. 18 (1) (1) of the Grundordnung der Technischen Universität Berlin (Basic Regulations of Technische Universität Berlin), Sec. 71 (1) (1) of the Gesetz über die Hochschulen im Land Berlin (Act on Higher Education Institutions in the State of Berlin, abbreviated Berliner Hochschulgesetz or BerlHG) in the amended version thereof promulgated on February 13, 2003 (GVBl. (Law and Regulatory Gazette), p. 82), last amended by the Act of March 19, 2009 (GVBl. p. 70) and in accordance with Sec. 8 (3) in connection with Sec. 10a of the Gesetz über die Zulassung zu den Hochschulen des Landes Berlin in zulassungsbeschränkten Studiengängen (Act on Admission to Higher Education Institutions in the State of Berlin in Programs of Study with Restricted Admissions, abbreviated Berliner Hochschulzulassungsgesetz or BerlHZG), in the version thereof dated June 18, 2005 (GVBl. p. 393), last amended by the Act of October 22, 2008 (GVBl. p. 294):

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§ 1 Scope of application

These admission regulations govern the details of admission to and selection for the master's degree program in Energy Engineering at Technische Universität Berlin.

§ 2 Application deadlines

Students may begin the program during the winter semester. The application deadlines for applications for admission shall be determined and announced in due time by the President of Technische Universität.

§ 3 Selection committee

The university administration shall form a selection committee (*Auswahlkommission*) for the selection process at the recommendation of the joint commission responsible for the program by way of analogous application of the provisions of Sec. 13 (2) (1) of the Ordinance on Admissions to Higher Education (Hochschulzulassungsordnung).

§ 4 Selection process

(1) Applications for admission must be submitted in writing to the appropriate body at Technische Universität Berlin. Each application must include officially certified copies of the following documents:

- a) Proof of the student's performance in previous academic work (transcript or grade report and proof of the duration of studies, overall grade and grades on individual subject-specific examinations and in individual subjects).
- b) Where applicable, other documents that provide information on the student's additional qualifications, such as a CV or résumé, certificates and references regarding completed internships,

and documentation of vocational training as well as any professional or other experience associated with the academic program for which the candidate wishes to apply.

(2) The selection committee shall review the applications submitted on time and in the proper form and shall draft a ranking based on the degree to which the student is deemed qualified, which shall be based on his or her overall grade in previous academic work, academic profile, and the additional subject-specific qualifications that the student hopes to further develop in the master's degree program in Energy Engineering.

(3) The number of candidates considered in the selection process may be restricted according to the degree of qualifications. The selection committee shall decide whether to establish such a restriction at the beginning of its selection.

§ 5 Selection criteria

(1) The selection shall be made based on the following criteria:

a) the overall grade in previous academic work, and

b) the academic profile in previous academic work, in connection with additional subject-specific qualifications earned outside of university study.

(2) Within the scope of the selection process, the selection committee shall award up to 52 points for the criterion specified in Para. 1 (a) above, in accordance with the following table (Grades according to the German system):

Grade	Points	Grade	Points	Grade	Points
1.0	52	1.8	44	2.6	22
1.1	51	1.9	42	2.7	19
1.2	50	2.0	40	2.8	15
1.3	49	2.1	37	2.9	12
1.4	48	2.2	34	3.0	9
1.5	47	2.3	31	3.1	6
1.6	46	2.4	28	3.2	3
1.7	45	2.5	25	3.3 and up	0

(3) The academic profile provides information on the student's subject-specific aptitude. Up to 24 points are awarded for the criterion specified in Para. 1 (b) above, according to the following provisions:

- for the subject of energy engineering and related, in the scope of 60 credits maximum: 0.4 points per credit,

“Credits” within the foregoing meaning means ECTS credits in particular.

(4) Up to 24 additional points are awarded pursuant to Para. 1 (b) for the academic profile and additional qualifications earned outside of the university. The following criteria are taken particularly into account, if and insofar as they provide particular information regarding the applicant's aptitude for the course of study for which he or she wishes to apply:

- practical activities within the profession and special prior training and/or education,
- extracurricular or non-university achievements and qualifications, such as awards, distinctions, and particular social or political involvement.

§ 6 Admission and enrollment

(1) The selection committee will transmit the ranking prepared according to § 5 to the appropriate body within the Zentrale Universitätsverwaltung (Central University Administration).

(2) Candidates shall receive a notice of admission or rejection without delay. If a candidate who has been admitted does not accept his or her study placement in due time, that placement will be awarded

to another applicant in the subsequent procedure for allocation of study placements (*Nachrückverfahren*).

§ 7 Entry into force

These admission regulations shall enter into force as of the 2010/2011 winter semester, and in no event after the day following the date of publication hereof in the Amtliches Mitteilungsblatt (Official Bulletin) of Technische Universität Berlin.